



Virtual Meeting Online Guide

Beyond Bank
AUSTRALIA

Virtual Meeting Online Guide

Before you begin

Ensure your browser is compatible. You can easily check your current browser by going to the website: **whatismybrowser.com**

Supported browsers are:

- Chrome – Version 44 & 45 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 “Mavericks” & OS X v10.10 “Yosemite” and after
- Internet Explorer 9 and up (please note Internet Explorer 8 is not supported)

The virtual meeting is viewable from desktops and laptops. To attend and vote at the virtual annual general meeting you must have your Member number and postcode.

If you are an appointed proxy you will need your proxy number which will be provided by Link Market Services prior to the meeting. **Please make sure you have this information before proceeding.**

Step 1

Open your web browser and go to <https://agmlive.link/BBA20>

Register to participate in the AGM using your full name. If you chose to also enter your phone number and email address, these can be used to contact you in the event that you report any technical issues to Link during the online AGM.

To proceed further you will need to read and accept the terms and conditions by ticking the box.

Click on the ‘Continue’ button.

Wellcome to the Demo Beyond Bank 2020 AGM

Beyond Bank
AUSTRALIA

Please register your details to participate

Full Name

Mobile (e.g. 022 123 1234)

Email

Company Name

☐ I have read and accept the [Terms & Conditions](#)

REGISTER AND WATCH AGM

Help Number: 1800 990 363

Step 2

Select your ‘Registration Type’ from the drop-down box by choosing – Member or Proxyholder.

Beyond Bank
AUSTRALIA

Welcome to the Demo Beyond Bank 2020 AGM

Please register your details to participate

YOUR DETAILS VOTING DETAILS

Registration Type

Please select

Member

Proxyholder

[BACK](#) [REGISTER](#)

Help Number: 1800 990 363

Step 3

Follow the instructions below that correspond to the **'Registration Type'** you selected in Step 2.

Member

At 'Registration Type' select **'Member'** from the drop-down box. Enter your Member number and postcode.

Click the **'Register'** button.

The screenshot shows the 'Beyond Bank AUSTRALIA' registration page. It welcomes users to the Demo Beyond Bank 2020 AGM and asks them to register their details. There are two tabs: 'YOUR DETAILS' and 'VOTING DETAILS'. Under 'VOTING DETAILS', the 'Registration Type' is set to 'Member'. Below this are input fields for 'Member Number' and 'Post Code'. A link for 'Outside Australia' is provided. At the bottom, there are 'BACK' and 'REGISTER' buttons, and a help number: 1800 990 363.

Proxyholder

At 'Registration Type' select **'Proxy'** from the drop-down box.

Click the **'Register'** button.

The screenshot shows the 'Beyond Bank AUSTRALIA' registration page. It welcomes users to the Demo Beyond Bank 2020 AGM and asks them to register their details. There are two tabs: 'YOUR DETAILS' and 'VOTING DETAILS'. Under 'VOTING DETAILS', the 'Registration Type' is set to 'Proxy'. Below this is an input field for 'Proxy Number'. At the bottom, there are 'BACK' and 'REGISTER' buttons, and a help number: 1800 990 363.

4. Edit Voting Card

Once you have registered, you will be able to see your voting card under your name and member number you used to login. Click on the **'Edit Voting Card'** tab to vote.

The screenshot shows a user's voting card. At the top, it displays the name 'JOHN SAMPLE' and the member number '*****0529'. Below this is a button labeled 'EDIT CARD' with a pencil icon. At the bottom, it says 'Not yet submitted'.

The screenshot shows a 'Navigating' section on the webpage. It explains that at the bottom of the webpage under the webcast and presentation, there are three boxes for operating instructions. Below this, there are three numbered items: 5. Additional voting card, 6. Ask a Question, and 7. Downloads. At the bottom of the section, there are three corresponding buttons: 'Additional Voting Card', 'Ask a Question', and 'Downloads' (which includes links for 'Notice of meeting' and 'Annual report').

5. Get an additional voting card

To vote under your additional membership or also as an appointed proxy, click on the **'Additional Voting Card'** box at the top of the webpage or below the videos.

A dark purple rectangular button with the text 'Additional Voting Card' in white.

Voting

Your voting card will appear with all of the resolutions to be voted on by Members at the Meeting (as set out in the Notice of Meeting). You may need to use the scroll bar on the right hand side of the voting card to scroll up or down to view all resolutions.

Virtual Meeting Online Guide *continued*

The screenshot shows a web interface for a virtual meeting. At the top, a dark blue header bar contains the name 'JOHN SAMPLE' on the left and a partially masked ID 'I*****0138' with a close button 'X' on the right. Below the header, the title 'Voting Card' is displayed in a large, bold font. Underneath the title is a paragraph of instructions: 'Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like to complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the member's voting instructions.' Below this text are two tabs: 'Full Vote' (selected) and 'Partial Vote'. The main content area lists four resolutions, each with three buttons: 'For' (with a checkmark icon), 'Against' (with an 'X' icon), and 'Abstain' (with a minus icon). The resolutions are: Resolution 1 (APPOINTMENT OF ELIZABETH WESTCOTT AS DIRECTOR), Resolution 2 (REMUNERATION OF DIRECTORS), Resolution 3 (CONSTITUTIONAL AMENDMENTS MCI AMENDMENT RESOLUTION), and Resolution 4 (CONSTITUTIONAL AMENDMENTS OTHER). At the bottom of the card is a large purple button labeled 'SUBMIT VOTE'.

JOHN SAMPLE I*****0138 X

Voting Card

Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like to complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the member's voting instructions.

Full Vote Partial Vote

Resolution 1 ☒ For ☐ Against ☐ Abstain

APPOINTMENT OF ELIZABETH WESTCOTT AS DIRECTOR

Resolution 2 ☒ For ☐ Against ☐ Abstain

REMUNERATION OF DIRECTORS

Resolution 3 ☒ For ☐ Against ☐ Abstain

CONSTITUTIONAL AMENDMENTS MCI AMENDMENT RESOLUTION

Resolution 4 ☒ For ☐ Against ☐ Abstain

CONSTITUTIONAL AMENDMENTS OTHER

SUBMIT VOTE

Votes

To submit a vote on a resolution click on the **'For'**, **'Against'**, or **'Abstain'** voting buttons.

Note: You are able to close your voting card during the meeting without submitting your vote at any time while voting remains open. Any votes you have already made will be saved for the next time you open up the voting card. The voting card will appear on the bottom left corner of the webpage. The message **'Not yet submitted'** will appear at the bottom of the page.

You can edit your voting card at any point while voting is open by clicking on **'Edit Card'**. This will reopen the voting card with any previous votes made.

If at any point you have submitted your voting card and wish to make a change while voting is still open you can do so by clicking the **'Edit Card'** button and making the required change. Once you have completed your card select the blue **'Cast Vote'** button.

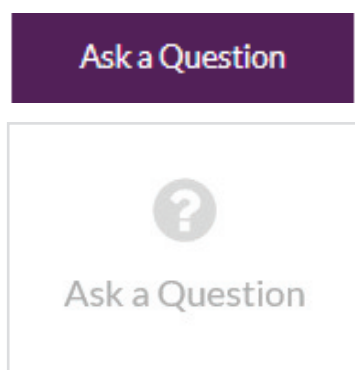
The voting card remains editable until the voting is closed. Once voting has been closed all voting cards, submitted and un-submitted, will automatically be submitted and cannot be changed.

A red bar with a countdown timer will appear at the top of the Webcast and Slide windows advising the remaining voting time available to members. Please make any changes required to your voting cards at this point and submit your voting cards.

Note: Registration for the Annual General Meeting and voting opens half an hour before the meeting begins.

6. How to ask a question

You will only be able to ask a question after you have registered to vote. If you would like to ask a question, click on the 'Ask a Question' box either at the top or bottom of the webpage.



The 'Ask a Question' box will then pop up with two sections for completion.

We welcome any questions that you may have and will endeavour to answer all questions during the AGM. To submit a question, please select what the question pertains to and type your question in the provided area. If you have multiple questions please submit each individually.

Regarding General Business

Question

Type your question here...

Submit Question

In the 'Regarding' section click on the drop down arrow and select one of the following categories:

- General Business
- Resolution 1
- Resolution 2
- Resolution 3
- Resolution 4

After you have selected your question category, click in the 'Question' section and type your question.

When you are ready to submit your question - click the blue 'Submit Question' button. This will send the question to the Company Secretary.

Note that not all questions are guaranteed to be answered during the Annual General Meeting, but we will do our best to address your concerns.

Once you have asked a question a 'View Questions' box will appear.

At any point you can click on 'View Questions' and see all the questions you have submitted. Only you can see the questions you have asked.

Note: You can submit your questions by this method half an hour before the meeting begins, if you have registered to vote. You can continue to submit questions up until the close of voting.

If your question has been answered and you would like to exercise your right of reply, you can do so by submitting another question.

View Questions

Your submitted questions can be viewed below. We will endeavour to answer all questions during the AGM.

Where will the AGM be held next year?

Asked regarding General Business

Asked at: 12:08PM Updated:12:08PM

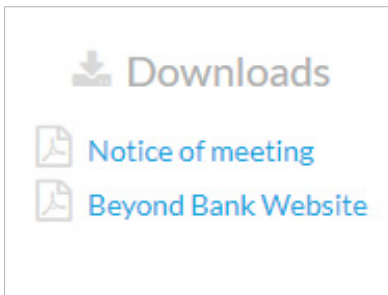
OPEN COMMENTS

SUBMIT ANOTHER QUESTION

Virtual Meeting Online Guide *continued*

7. Downloads

If you would like to see the Notice of Annual General Meeting you can do so here.



When you click on the link the file will open in another tab in your browser.

8. Voting closing

Voting will close at the time the Chair announces the closure of voting.

A red bar with a countdown timer will appear at the top of the Webcast and Slide screens advising the remaining voting time.

If you have not yet submitted your vote at this point, you will be required to do so now.

At the close of voting any votes you have placed will automatically be submitted.



9. Need help?

If you're having trouble registering, please call the Help line on 1800 990 363.

Contact us

Australia

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E info@linkmarketservices.com.au

New Zealand

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E enquiries@linkmarketservices.co.nz